

25 October 2019

Dear Parent / Carer,

After a long half term, I would like to thank you for your ongoing support for the school. We continue to be proud of the achievements of our students in so many areas. Whether they are playing sport for the school, going to the theatre, debating at Scarborough Town Hall or participating in Engineering Week our students are a real credit to us and to you. There is too much to mention here so please take the time to read our latest *Graham Gazette* which presents a lovely summary of the half term.

We have focused hard during this half term on continuing to improve behaviour as well as maintaining the high expectations around uniform and reinforcing the importance of full attendance at school. After half term we will continue with this focus and I would like to take this opportunity to remind you of our expectations:

Behaviour

In summary, we expect all students to arrive at school ready to learn. They should have their planner with them and the correct equipment for learning. During lessons we expect students to engage positively in their learning. Stamps are issued for positive behaviour both in and out of lessons. Good effort and levels of engagement are also rewarded with stamps. There are also sanctions for poor behaviour – these are the codes recorded in the student planner. There are additional sanctions which follow if a student receives multiple codes. These include removal to another classroom, a period of time in *Seclusion and* detentions. In more serious cases, fixed term exclusions from school are implemented. Further details are in the student planner and on the school website.

We also expect good behaviour on the journey to and from school. Whilst in school uniform our students are representing the school and, as such, we expect them to behave sensibly. Any reports of poor behaviour on the way to or from school are dealt with seriously. If your child is involved, we will let you know and we will apply appropriate sanctions.

Uniform

We expect all students to wear their school uniform with pride and the majority do. The uniform consists of the school skirt or grey trousers with the relevant tie, shirt and jumper or blouse and jumper. All students should also wear their blazer and black shoes. There are one or two areas which need clarification; skirts should not be rolled up and jumpers, which should be worn at all times, should not be tucked in. Trainers are not acceptable. Where a student is not wearing their uniform correctly, they will

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be asked to correct it. This may include borrowing items of uniform from the school. If a student refuses to correct their uniform or persistently reoffends they will receive a code in their planner and may be placed in Seclusion. Further details on uniform are in the student planner and on the school website.

Attendance

A high level of attendance at school not only leads to good results, it is also important for the emotional well-being of our students. As you know, we are communicating with you regularly about your child's attendance and we will continue to do so. Attendance is rewarded regularly with stamps. In addition, after half term, there will be a monthly draw with a prize of a £25 'love to shop' voucher for those with 100% attendance. There will also be weekly prizes for the forms with the highest attendance and a special Principal's award each week for the form with the highest attendance in the school. After half term 150 school days will remain for this year – please work with us to aim for your child to attend 150 out of 150 of the remaining days!

The overwhelming majority of our students attend school every day, wearing the correct uniform. They also behave very well and make great progress in every lesson. Please support us by reinforcing our expectations with your child. Everything is detailed in the school planner which you should be checking and signing each week. Taking the time to discuss what happens at school with your child can have a positive impact on their progress at school. The planner is a valuable tool for having these conversations and is also a useful way to communicate with us at school. Working together helps us all to ensure the very best for your child.

If you have any questions or concerns, please do not hesitate to contact us at school.

Yours faithfully,



Emma Robins
Principal | Graham School