

Principal: Emma Robins



19 March 2020

Dear Parent / Carer,

In line with the guidance issued by the Department for Education yesterday, we will be closing the school to **all** students with effect from Monday 23 March. The school will remain closed until further notice. We will post updates on our website and on our FaceBook and Twitter pages. (The school remains open to Years 7, 8 and 11 on Thursday 19<sup>th</sup> and Friday 20<sup>th</sup>).

The exception to this will be children whose parents are 'key workers' and those children who have a social worker or an Education Health and Care Plan. If your child is in one of those categories, school will be open to them. They will be able to attend school as normal. We will offer access to learning packages with support from teachers and teaching assistants. Food will be available as usual. Transport services may be limited, you will need to check with your transport provider.

We will continue to offer students who receive Free School Meals the chance to collect a 'grab bag' each day between 12.00pm and 1.00pm. They should enter the school via the main entrance and proceed to the side door of the Hall.

In preparation for this situation, we have given students learning resources on paper wherever possible. In addition, all students not attending school can access work via the school web site: <https://grahamschool.org/coronavirus-ltp-180320/>. Should students wish to contact their teachers, they can use the school email addresses. In order to do this, please email the appropriate Head of Faculty or Department using the links on the 'Our Staff' page of our website: <https://grahamschool.org/our-staff/>. They will then forward any email to the relevant teacher. Senior staff and pastoral staff can also be contacted in the same way through the school web site.

We would like to thank you for your support during this week. It is a very difficult time and is presenting many unprecedented challenges. Our priority remains the safety, wellbeing and education of your children, the students of Graham School. We will continue to do everything that we can to support you and your children.

Kind regards,

**Emma Robins**

Principal | Graham School

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